AGENDA
REGULAR MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF IRVINGTON, NEW YORK
MONDAY, NOVEMBER 18, 2013, 7:00 P.M.
IRVINGTON VILLAGE HALL – TRUSTEES ROOM

1. Call to order by Mayor Brian C. Smith.

2. Pledge of allegiance to the flag of the United States of America.

3. Announcements.

4. Public comment.

5. Approval of minutes.
   a. Minutes of the Regular Meeting of the Village Board held on November 4, 2013.

6. Correspondence.
   a. Patrick Natarelli (and others).

7. Continuation of a public hearing to consider a local law to amend the Zoning Map of the Village of Irvington to rezone certain parcels in the 1F-5, 1F-10, 1F-20 zoning districts at the northern end of the Village to the 1F-40 zoning district.

8. Appointments of personnel.


10. Discussion of a grant opportunity for an update to the Village’s street tree inventory.

11. Reports of Boards, Standing Committees and Officers.
   Trustee Liaisons reports.
   Village Administrator’s report.
   Village Clerk-Treasurer’s report.
   Village Attorney’s report.

12. Public comment.


14. Executive session regarding collective bargaining (proposed settlement of pending grievances and improper practice charges).

15. Adjournment.
REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF IRVINGTON, NEW YORK HELD ON MONDAY, NOVEMBER 4, 2013 AT 7:00 P.M. AT VILLAGE HALL, 85 MAIN STREET, IRVINGTON, NEW YORK

Present: Brian C. Smith, Mayor
Kenneth Bernstein, Trustee
Constance Kehoe, Trustee
Mark Gilliland, Trustee
Walter Montgomery, Trustee
Lawrence S. Schopfer, Village Administrator
Marianne Stecich, Village Attorney
Michael Cerone, Chief of Police

Mayor Smith called the meeting to order and led those in attendance in the pledge of allegiance to the flag of the United States of America.

Mayor Smith made the following announcements:

a. Presentation of checks in excess of $25,000.
b. School Board recognition week.
c. Pedestrian safety awards from the American Automobile Association.

Mayor Smith opened the floor to public comment. Trustee Gilliland announced that additional landscaper training was available in the area, with more information on the Love ‘Em and Leave ‘Em web site. There were no further comments from those in attendance.

Mayor Smith made a motion to approve the minutes of the Regular Meeting of the Village Board held on October 21, 2013 as amended. The motion was seconded by Trustee Montgomery and unanimously approved as amended.

Mayor Smith read correspondence from Edward von Bergen regarding a ferry proposal.

The Board continued the public hearing to consider a local law to amend the Zoning Map of the Village of Irvington to rezone certain parcels in the 1F-5, 1F-10, 1F-20 zoning districts at the northern end of the Village to the 1F-40 zoning district. Village Attorney Marianne Stecich outlined some recent revisions to the proposed local law. Lino Sciarretta, representing Gerald A. Carrafiello, owner of 106 North Broadway, LLC appeared and indicated that, with the recent revisions, his client was not opposed to the proposed local law. After there was no further discussion, Mayor Smith indicated that the public hearing would be continued on November 18, 2013, prior to which the revised local law would be posted on the Village web site.

RESOLUTION 2013-117
APPROVAL OF A VOLUNTEER FIREFIGHTER

Mayor Smith offered the following resolution, which was seconded by Trustee Gilliland and adopted:

RESOLVED, to approve the following new probationary member of the Irvington Fire Company:

   Name
   Dennis Montaruli, Jr.
The vote resulted as follows:

AYES: 5  (Mayor Smith, Trustees Bernstein, Kehoe, Gilliland, and Montgomery)
NAYS: 0

RESOLUTION 2013-118
APPOINTMENT OF PART-TIME PERSONNEL

Mayor Smith offered the following resolution, which was seconded by Trustee Montgomery and adopted:

October 28, 2013:

RESOLVED, to make the following part-time appointments effective October 28, 2013:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adam Angiolillo</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>Joey Galano</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$10.00/hr.</td>
</tr>
<tr>
<td>Anthony Dinardo</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$10.00/hr.</td>
</tr>
<tr>
<td>James Hodges</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>David Ventura</td>
<td>Laborer (Temporary)</td>
<td>$17.00/hr.</td>
</tr>
</tbody>
</table>

The vote resulted as follows:

AYES: 5  (Mayor Smith, Trustees Bernstein, Kehoe, Gilliland, and Montgomery)
NAYS: 0

Trustee Gilliland reported on the recent trails cleanup day at the O’Hara Nature Center that included a demonstration of leaf mulching techniques. He also noted that the Green Policy Task Force was in search of additional members or suggestions for new initiatives.

Trustee Bernstein discussed the recent Trails cleanup day held on October 26, 2013. He also reported that the Community Advisory Board was scheduled to meet on November 12, 2013.

Trustee Montgomery reported on the recent well-attended PBA Senior breakfast along with the many activities of the Recreation & Parks Department including the ongoing fall program registration, the recent Halloween Block Party, and the many upcoming Turkey Trot. He also reported on the recent trails cleanup day held on October 26, 2013. Trustee Montgomery also reported on Highway Department activities which included the preparation of equipment for leaf season and the winter season. He also reported on the activities of the Water Department including the routine testing of the valves at the Reservoir and the repair of a water main break on Main Street. Trustee Gilliland commented on the delivery of baskets for Thanksgiving.

Trustee Kehoe reported on a recent meeting involving boat safety and the Tappan Zee Bridge. The existence of the Village’s kayakers should be made known to the new bridge construction team. She also reported on a recent Chamber of Commerce meeting, including the possible combination with a neighboring chamber. Trustee Kehoe also discussed the pleasant attitude of some kids during a very busy Halloween.
Village Administrator Lawrence Schopfer reported on the recent water leak on Main Street. He also reported on the replacement of a boiler for the Town Hall Theater.

The Board discussed possible parking zones for food service vendors throughout the downtown area of the Village.

Mayor Smith opened the floor to public comment. There were no comments from those in attendance.

There being no further business, Mayor Smith made a motion to adjourn the meeting. Trustee Montgomery seconded the motion, it was unanimously approved, and the meeting was adjourned.

Lawrence S. Schopfer, Village Administrator
PETITION OF MAPLE STREET RESIDENTS REGARDING PARKING PROBLEMS ON OUR STREET

We take this opportunity to bring to the Board of Trustees’ attention a situation that has developed over the past several months on Maple Street. Our street is lined daily with vehicles, many with out of state license plates. These vehicles do not belong to Maple Street residents or our visitors. The cars are parked from 8 a. m. until 6 p. m. on weekdays. From residents’ observation, it appears that these vehicles belong to Metro North commuters and workers in nearby businesses. These cars are sometimes parked on both sides of the street in such close proximity to each other that a fire truck, ambulance or delivery truck cannot drive to the end of the street. Cars are also parked so close to the intersection with Station Road, that a car turning into Maple Street cannot do so while one is turning out. Our street is very narrow and these parked cars make it difficult for us to safely maneuver in and out of our driveways or for us to park in front of our own house when we need to load or unload our cars. Enclosed are photos of the parking situation on our street.

We are very concerned that if an emergency arises on our street, the first responders may not be able to get to the house. Just as importantly, we have many families with young children living on Maple Street and it would certainly be tragic if an accident occurred because of these illegally parked cars. We live in a residential neighborhood and Maple Street should not be a parking lot for commuters or local businesses.

Currently, there are 6 hour, alternate side of the street parking signs on our street; however, they have not been effective in deterring cars from parking here all day. We have notified the police of this situation on various occasions, but the sporadic ticketing of the offending vehicles has been ineffective in deterring these parkers.

We believe what is necessary is to limit parking on our street to 2 hours on weekdays and for the police to enforce the parking regulations daily. Therefore, WE, THE Undersigned Residents of Maple Street, request that the Board of Trustees immediately take the necessary action to authorize the changing of parking signs on Maple Street to two hours on weekdays during normal business hours, and that the Board direct the Irvington Police to enforce the parking regulations on a daily basis to eliminate what has become not just a nuisance, but a hazardous and potentially dangerous situation for Maple Street residents.

Timothy Byfield 3 Maple Street

Kathy Byfield 3 Maple Street

Edmund P. Decker 15 Maple Street

Linda S. Carbone 15 Maple Street

Andrew Nye 37 Maple Street

Paula Harrington 37 Maple Street
Richard Davies 23 Maple Street

Patrick Natorelli 29 Maple Street

Kelly Tunstall 8 Maple Street

Marc Rehm 22 Maple Street

Derek Chai 26 Maple Street

Richard Livingston 40 Maple Street

Sara Kelsey 36 Maple Street

Claudia Smith 23 Maple Street

Annette Natorelli 29 Maple Street

Margaret Pesick 12 Maple Street

Anne Goldfield Rehm 22 Maple Street

Arthur Giroux 32 Maple Street

Martha Livingston 40 Maple Street

Robin Jeunger 20 Maple Street
PETITION OF MAPLE STREET RESIDENTS REGARDING PARKING PROBLEMS ON OUR STREET—SUPPORTING PHOTOS

Typical weekday parking on Maple Street

An emergency vehicle could not get through

These cars are also blocking delivery truck access

Same problem, different day

Parked car blocking driveway

Two way traffic blocked by parked cars
Habitual parker in front of 8 Maple Street morning of 11/4/13. Same habitual parker moved to front of 32 Maple St. afternoon of 11/4/13 to avoid 6 hr. parking regulation

Car parked at the Maple St./Station Rd. intersection

Cars parked on Maple Street 11/11/14.
Step 1. Motion to open the public hearing.

Step 2. Hold the public hearing

Step 3. Motion to close the public hearing.

Step 4. Adopt the law:

RESOLUTION 2013-XXX
ADOPTION OF LOCAL LAW TO AMEND THE ZONING MAP OF THE VILLAGE OF IRVINGTON TO REZONE CERTAIN PARCELS IN THE 1F-5, 1F-10, 1F-20 ZONING DISTRICTS AT THE NORTHERN END OF THE VILLAGE TO THE 1F-40 ZONING DISTRICT

Trustee _____ offered the following resolution, which was seconded by Trustee _____ and adopted:

RESOLVED, to adopt a local law amending the Zoning Map of the Village of Irvington to rezone certain parcels in the 1F-5, 1F-10, 1F-20 zoning districts at the northern end of the village to the 1F-40 zoning district.
LOCAL LAW ___ OF 2013

A LOCAL LAW TO AMEND THE ZONING MAP OF THE VILLAGE OF IRVINGTON TO REZONE CERTAIN PARCELS IN THE 1F-5, 1F-10, 1F-20 ZONING DISTRICTS AT THE NORTHERN END OF THE VILLAGE TO THE 1F-40 ZONING DISTRICT

Be it enacted by the Board of Trustees of the Village of Irvington as follows:

Section 1: The Zoning Map of the Village of Irvington is amended as shown on the attached Zoning Map, Village of Irvington.

Section 2: Section 224-8 (One-Family Residence Districts, Use Regulations), subsection C, first paragraph, is hereby amended to read (new language in italics; deleted language stricken):

In One-Family Residence 1F-20 40 Districts but only on lots having frontage on the easterly side of Broadway of more than 1,000 feet and an area of not less than 480,000 square feet, the following uses:

Section 3: The increase in Minimum Lot Requirements (Zoning Code § 224-10) effected by this local law shall not apply to any subdivision application pending before the Irvington Planning Board on the effective date of this local law.

Section 4: All ordinances, local laws, and parts thereof inconsistent with this local law are hereby repealed.

Section 5: This local law shall take effect upon filing with the Secretary of State.
**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

### Part 1 - Project and Sponsor Information

<table>
<thead>
<tr>
<th>Name of Action or Project:</th>
<th>Village of Irvington Rezoning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Location (describe, and attach a location map):</td>
<td>East of Broadway and north of Strawberry Lane</td>
</tr>
<tr>
<td>Brief Description of Proposed Action:</td>
<td>Rezoning certain large parcels from One-family 1F-5, 1F-10 and 1F-20 to 1F-40</td>
</tr>
<tr>
<td>Name of Applicant or Sponsor:</td>
<td>Village of Irvington Board of Trustees</td>
</tr>
<tr>
<td>Telephone:</td>
<td>914-591-4358</td>
</tr>
<tr>
<td>E-Mail:</td>
<td><a href="mailto:tschopfer@irvingtonny.gov">tschopfer@irvingtonny.gov</a></td>
</tr>
<tr>
<td>Address:</td>
<td>Village Hall, 85 MainStreet</td>
</tr>
<tr>
<td>City/PO:</td>
<td>Irvington</td>
</tr>
<tr>
<td>State:</td>
<td>New York</td>
</tr>
<tr>
<td>Zip Code:</td>
<td>10533</td>
</tr>
</tbody>
</table>

1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?
   - No [ ] Yes [x]

2. Does the proposed action require a permit, approval or funding from any other governmental agency?
   - Yes [x] No [ ]

3.a. Total acreage of the site of the proposed action?
   - app. 7 acres  
   - Total acreage to be physically disturbed?
   - 0 acres  
   - Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?
   - 0 acres

4. Check all land uses that occur on, adjoining and near the proposed action.
   - [x] Urban
   - [ ] Rural (non-agriculture)
   - [ ] Industrial
   - [x] Commercial
   - [x] Residential (suburban)
   - [ ] Forest
   - [ ] Agriculture
   - [ ] Aquatic
   - [ ] Other (specify): ____________
<table>
<thead>
<tr>
<th>Question</th>
<th>NO</th>
<th>YES</th>
<th>N/A</th>
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<tbody>
<tr>
<td>5. Is the proposed action,</td>
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<tr>
<td>a. A permitted use under the zoning regulations?</td>
<td>✓</td>
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<tr>
<td>b. Consistent with the adopted comprehensive plan?</td>
<td></td>
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<td>✓</td>
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<tr>
<td>6. Is the proposed action consistent with the predominant character of</td>
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<tr>
<td>the existing built or natural landscape?</td>
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<td>7. Is the site of the proposed action located in, or does it adjoin,</td>
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<td>✓</td>
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<tr>
<td>a state listed Critical Environmental Area?</td>
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<tr>
<td>If Yes, identify:</td>
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<tr>
<td>8. a. Will the proposed action result in a substantial increase in</td>
<td>✓</td>
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<tr>
<td>traffic above present levels?</td>
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<tr>
<td>b. Are public transportation services available at or near the</td>
<td>✓</td>
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<tr>
<td>site of the proposed action?</td>
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<td>c. Are any pedestrian accommodations or bicycle routes available on</td>
<td>✓</td>
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<td>or near site of the proposed action?</td>
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<tr>
<td>9. Does the proposed action meet or exceed the state energy code</td>
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<tr>
<td>requirements?</td>
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<tr>
<td>If the proposed action will exceed requirements, describe design</td>
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<tr>
<td>features and technologies:</td>
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<tr>
<td>10. Will the proposed action connect to an existing public/private</td>
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<tr>
<td>water supply?</td>
<td></td>
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<tr>
<td>If No, describe method for providing potable water:</td>
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<tr>
<td>11. Will the proposed action connect to existing wastewater utilities?</td>
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<tr>
<td>If No, describe method for providing wastewater treatment:</td>
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<tr>
<td>12. a. Does the site contain a structure that is listed on either the</td>
<td>✓</td>
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<tr>
<td>State or National Register of Historic Places?</td>
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<tr>
<td>b. Is the proposed action located in an archeological sensitive area?</td>
<td>✓</td>
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<tr>
<td>13. a. Does any portion of the site of the proposed action, or lands</td>
<td>✓</td>
<td></td>
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<tr>
<td>adjoining the proposed action, contain wetlands or other waterbodies</td>
<td>✓</td>
<td></td>
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<tr>
<td>regulated by a federal, state or local agency?</td>
<td>✓</td>
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<tr>
<td>b. Would the proposed action physically alter, or encroach into, any</td>
<td>✓</td>
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<tr>
<td>existing wetland or waterbody?</td>
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<tr>
<td>If Yes, identify the wetland or waterbody and extent of alterations</td>
<td>✓</td>
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<tr>
<td>in square feet or acres:</td>
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<tr>
<td>14. Identify the typical habitat types that occur on, or are likely to</td>
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<tr>
<td>be found on the project site. Check all that apply:</td>
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<tr>
<td>Shoreline</td>
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<td>Forest</td>
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<tr>
<td>Agricultural/grasslands</td>
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<td>Early mid-successional</td>
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<td></td>
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<tr>
<td>Wetland</td>
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</tr>
<tr>
<td>Urban</td>
<td></td>
<td></td>
<td>✓</td>
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<tr>
<td>Suburban</td>
<td>✓</td>
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<tr>
<td>15. Does the site of the proposed action contain any species of</td>
<td>✓</td>
<td></td>
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<tr>
<td>animal, or associated habitats, listed by the State or Federal</td>
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<tr>
<td>government as threatened or endangered?</td>
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<tr>
<td>16. Is the project site located in the 100 year flood plain?</td>
<td>✓</td>
<td></td>
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<tr>
<td>17. Will the proposed action create storm water discharge, either</td>
<td>✓</td>
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<tr>
<td>from point or non-point sources?</td>
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<tr>
<td>If Yes,</td>
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<tr>
<td>a. Will storm water discharges flow to adjacent properties?</td>
<td>✓</td>
<td></td>
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<tr>
<td>b. Will storm water discharges be directed to established</td>
<td>✓</td>
<td></td>
<td></td>
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<tr>
<td>conveyance systems (runoff and storm drains)?</td>
<td>✓</td>
<td></td>
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<tr>
<td>If Yes, briefly describe:</td>
<td></td>
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</tbody>
</table>
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?
If Yes, explain purpose and size:

<table>
<thead>
<tr>
<th>NO</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>✓</td>
</tr>
</tbody>
</table>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?
If Yes, describe:

<table>
<thead>
<tr>
<th>NO</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?
If Yes, describe:

<table>
<thead>
<tr>
<th>NO</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

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I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: Village of Irvington Board of Trustees
Date: 11-8-13
Signature: [signature] Village Attorney

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**Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2.** Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

<table>
<thead>
<tr>
<th>Question</th>
<th>No, or small impact may occur</th>
<th>Moderate to large impact may occur</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>2. Will the proposed action result in a change in the use or intensity of use of land?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>3. Will the proposed action impair the character or quality of the existing community?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>7. Will the proposed action impact existing:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. public / private water supplies?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>b. public / private wastewater treatment utilities?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>No, or small impact may occur</td>
<td>Moderate to large impact may occur</td>
<td></td>
</tr>
<tr>
<td>-------------------------------</td>
<td>----------------------------------</td>
<td></td>
</tr>
<tr>
<td>10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?</td>
<td>☑</td>
<td>☐</td>
</tr>
<tr>
<td>11. Will the proposed action create a hazard to environmental resources or human health?</td>
<td>☑</td>
<td>☐</td>
</tr>
</tbody>
</table>

**Part 3 - Determination of significance.** The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

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**Village of Irvington Board of Trustees**

Name of Lead Agency: [Name]

Date: November 18, 2013

Brian Smith

Print or Type Name of Responsible Officer in Lead Agency: [Name]

Mayor

Title of Responsible Officer: [Title]

Signature of Responsible Officer in Lead Agency: [Signature]

Signature of Preparer (if different from Responsible Officer): [Signature]
RESOLUTION 2013-XXX
APPOINTMENT OF PERSONNEL

Trustee _____ offered the following resolution, which was seconded by Trustee _____ and adopted:

RESOLVED, to make the following part-time appointments effective November 18, 2013:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heather Bancroft</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>Rozelle Shaw</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>Brian Krall</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>Laureen Sawchuck Muccino</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>Mark Galgano</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$10.00/hr.</td>
</tr>
<tr>
<td>Nick Galgano</td>
<td>Recreation Attendant (P/T/A)</td>
<td>$11.00/hr.</td>
</tr>
<tr>
<td>Donna Fusco</td>
<td>Office Assistant (Temporary)</td>
<td>$56,365.00</td>
</tr>
</tbody>
</table>
Brenda,

I am requesting the following individuals be appointed as part time Recreation Assistants effective November 18th Through May 30th 2014.

Paper work on file is current for all six employees below.

**Heather Bancroft** – Requesting a 3rd Rate at $15.00 as a Program and Event Assistant. **Heather** is already approved for 2 Rates.
1. Rate # 1 is approved as a Cooking Class Instructor @ $55.00 per Session
2. Rate # 2 is approved as Camp Staff Art Director @ $27.00 per hour

**Rozelle Shaw** - Requesting a 3rd Rate at $15.00 as a Program and Event Assistant. **Rozelle** is already approved for 2 Rates.
1. Rate # 1 is approved as a Toddler Class Instructor @ $70.00 per Session
2. Rate # 2 is approved as Camp Staff House Director @ $20.25 per hour

**Brian Krall** - Requesting a 3rd Rate at $15.00 as a Program and Event Assistant. Brian is already approved for 2 Rates.
1. Rate # 1 is approved as a Toddler Class Instructor @ $70.00 per Session
2. Rate # 2 is approved as Camp Staff House Director @ $19.00 per hour

**Laureen Sawchuck Muccino** - Requesting a 3rd Rate at $15.00 as a Program and Event Assistant. Laureen is already approved for 2 Rates.
3. Rate # 1 is approved as a Ballet and Dance Instructor @ $55.00 per Session
4. Rate # 2 is approved as Camp Staff House Director @ $19.50 per hour

**Mark Galgano** – Assistant to Senior Citizen Program as needed at a rate of $10.00 per hour

**Nick Galgano** as a Parks Laborer Fill In as needed at a Rate of 11.00 per hour

All positions are budgeted.

Thank You. Let me know if you have any questions.

jda

Joseph D. Archino
October 9, 2013

Mr. Lawrence Schopfer
Village Administrator
85 Main St
Irvington, NY 10533

Dear Village Administrator Schopfer:

As you may know, the Financial Restructuring Board for Local Governments was recently established and held its first meeting on September 23rd. The Board is a ten-member panel available year round to offer assistance to eligible municipalities.

Upon request, the Board may undertake a comprehensive review of the municipality’s finances and operations and recommend ways to improve its fiscal stability and the delivery of public services. If recommendations made by the Board are accepted, up to $5 million per municipality may also be made available. The Board may also serve, upon joint request of an eligible local government and municipal union, as an alternative binding arbitration panel.

Based upon information previously submitted to the Office of the State Comptroller and the criteria set forth in the Board’s governing statute, your local government has been determined to be a fiscally eligible municipality. If you would like to request assistance from the Board, please visit its website at https://frb.ny.gov/. There you will find detailed information about the Board, including an online application. In addition, please feel free to e-mail the Board at info@frb.ny.gov, or contact my office at (518) 474-2300.

Sincerely,

Robert L. Megna
Chair, Financial Restructuring Board
November 10, 2013

Dear Mayor Smith, Trustees Bernstein, Gilliland, Kehoe and Montgomery, and Village Administrator Schopfer,

The NYS DEC is offering a new round of funding for their Urban Forestry grants, which include grants for Tree Inventory, Tree Management Plan, Tree Planting and Tree Maintenance. As a municipality, we are eligible to apply for these grants in amounts ranging from $2,500 - $25,000. If awarded, the work must be done within a three-year timeframe.

The Tree Inventory grants do NOT require matching funds - rather expenses are reimbursed towards the total awarded amount on a quarterly basis. A grant to carry out a Tree Inventory would incur essentially no cost to the Village once reimbursement is received.

I have looked carefully at the application and started the process of writing up the various components that are required. My idea is to apply to update the Tree Inventory (originally done in 2008 - 2009) for the Irvington Historic District. This area, as you know, contains many of our public trees, and contains the majority of streets with sidewalks in the Village that have space for trees to be planted.

As part of the Village plan for a future integrated streetscape, it is important make plans about Main Street trees armed with facts and data. Likewise, to maintain the historic nature of the Main Street Area, a plan for trees along the side streets also needs to be data-driven.

The caveat here: the Application must be postmarked by December 5th and it must be accompanied by an approving Resolution from the BOT. I would like to request that you look at the accompanying document I’ve put together at your Worksession scheduled for Nov 13th with an eye toward determining whether you are interested in proceeding with this grant. The Resolution could then become part of the Agenda for your meeting on Nov 18th.

I recognize the time is tight, and it may not be possible for the Village Administrator’s Office to muster the resources to provide the information needed - if we can’t meet this deadline, we’ll have most of the bones in place for the next time around!

Sincerely,

Ann Acheson
Updated Street Tree Inventory

For the Irvington Historic District

Ann Acheson

Chairperson, Irvington Tree Preservation Commission
November, 2013
In 2008-2009, the Village of Irvington participated in the Cornell University SWAT program to create a Tree Inventory of public trees in our Village. The inventory was designed to provide the Village with statistics regarding the size, species diversity and overall condition of our public trees. The inventory pointed to issues that needed to be addressed in a Street Tree Management Plan, but over the last several years the Village was not able to address these issues due to budgetary constraints.

By now, the Inventory is four years old, and needs to be updated. Some trees have been removed, others planted, and the condition of a number of trees has changed since there have been several weather events in the intervening years that have not been kind to trees.

The original Tree Inventory identified 60 possible planting sites throughout the Village, with the vast majority of those being in the Main Street Area. In October 2013, this area was designated as a Historic District by New York State. The sixty-acre Irvington Historic District encompasses the 23 main blocks of downtown, including residential, retail and industrial buildings dating from the late 1800’s to the early 1900’s. Many of the buildings and streets remain fundamentally unchanged from the time they were built, creating a strong sense of place.

The Main Street Historic District is a compact, former working-class neighborhood, with rows of small houses lining the block-long streets that radiate north and south from the Main Street. On the side streets, the houses are close together and close to the sidewalk as well, leaving little, if any, space for a front yard. Consequently, trees along the street are more or less limited to a small area between the sidewalk and the curb. These trees contribute to the sense of neighborhood, as well as providing most of the canopy in an otherwise fairly dense residential setting. They are important for storm water treatment and water quality, as well as air quality. These street trees affect structural heating and cooling and at least partially mitigate the potential heat island effect caused by the predominance of impervious surfaces.
Irvington’s Main Street is also unique among the neighboring river towns because of the stunning vista down the hill to the Hudson River and the Palisades beyond, unchanged from a century ago. The historic photos of Main Street show that trees have been part of its streetscape for more than a century as well. At one time, stately elms lined Main Street, framing the view of the river below. After Dutch Elm disease killed those trees, other species of trees were planted, including quite a number of Bradford pears. The Main Street trees create a processional rhythm leading down the hill that is an integral part of Irvington’s history and identity. Now, several decades later, the Bradford pears are mostly in decline, and quite a number have been removed.

We are proposing that the updated Street Tree Inventory focus on the new Historic District – the 23 main blocks of downtown Irvington. These blocks all have sidewalks, unlike the majority of other streets in the Village, and public trees are virtually the only trees that line the streets. As well, because of the inherent space constraints, a number of those public trees are in poor condition, have extensively compromised root zones and are in conflict with overhead wires and parked cars.

We feel that the updated inventory needs to focus more closely on these street trees to determine not just species, size and condition, but also placement relative to parking spaces, to overhead wires, to sight lines and to potential root space. We also need to determine which trees need maintenance and whether any of them are hazardous or may soon become hazardous. While the original inventory suggested that there were quite a few “empty” spaces in the Main Street Area, we feel that a closer examination is needed.

Importantly, the updated inventory is a prerequisite for our Village to be able to develop a Tree Management Plan. Decisions regarding a tree replacement strategy along Main Street and along the side streets need to be data-driven. We recognize that it’s not feasible to change most of the basic elements of our infrastructure – we can’t create wider streets or bigger planting spaces. We can’t change the fact of overhead wires nor the need to make sure that public safety is a priority during storms. However, we can use the data provided by an updated complete Tree Inventory to ensure that public trees remain a sustainable part of our historic streetscape.

The inventory will be carried out using the iTREE Streets v 5.0 software available from the USDA Forest Service. This new version includes the ability to collect data onto customized Streets webforms using any web-enabled mobile device. We will do a complete inventory of the Irvington Historic District. The reportable data will include species (including empty planting sites and stumps), DBH, neighborhood and street segment, land use, public vs private, condition, recommended maintenance and priority maintenance tasks, site type, conflicts with sidewalk and/or overhead wires, pest signs and symptoms, and up to three additional fields that
we can add as needed, each with up to 10 categories. The webforms also include location and surveyor information, including street address, GPS coordinates, name of surveyor and date of survey and location site in relation to the building address. The inventory will be carried out by a Certified Arborist under contract to the Village. The arborist may have a volunteer assistant to help with data entry. The trees will be photographed as well. A map of all the street trees and their photographs will be generated to help with future planning and future updates to the inventory. Data from the 2008-2009 inventory will be entered into the iTree Streets program as well. Reports will be generated using the iTrees software to assist in preparation of the Tree Management Plan.
Expenditure-Based BUDGET Items:

Personal Services Category – should include the estimated hours for whatever Village employees are needed to administer this grant – to be figured out by the Village Administrator

Non-Personal Services Category –
   a. Travel (none required)
   b. Equipment – purchase a mobile device to use for data collection. Microsoft Surface Pro 2 would be compatible with Village computer systems and iTree Streets. Cost $899
   c. Contractual Services – Certified Arborist to carry out the survey, enter the data into iTrees Street using the web interface, and verify data by rechecking. If each block takes 2 hours to survey, this would add up to 46 hours. Rechecking may take another 20 hours. Contractor would also help Village employees to understand and work with the software – assume another 10 hours. Total of 76 hours at $150/hr = $11,400. We will also need a contractor to help with creating maps and reports to help with maintenance scheduling and future planning. Assume that we hire a computer-savvy contractor for this at $150/hr for 25 hours = $3,750
   d. Space/Property & Utilities – I assume there is a known number for this that will match the number of hours anticipated for Village employees.
   e. Operating Expenses – none

Total for grant = $16,049 plus Village costs. The maximum allowable is $25,000.

Project costs eligible for reimbursement:
- **Material costs**: trees, stakes, soil, fertilizer, mulch, etc.
- **Personnel Costs**: force account staff and paid labor costs *(excludes fringe/employee benefit and indirect/overhead)* devoted to the project must be itemized according to job title or job assignment on project. Grant recipients will be required to document the time worked, tasks, pay ratio and payment.
- **Transportation costs**: shipping/delivery costs only.
- **Equipment costs**: (purchase/rental) directly required to implement the project. Equipment purchased with grant funding and having a useful life of more than one year and an acquisition cost of $1,000 or more per unit shall become the property of DEC and shall be transferred to DEC following contract closeout, unless otherwise approved by the DEC. (Please refer to page
17 of 25 of the “State of New York Master Contract For Grants” for additional detail on “Property”)

- Costs for hand tools or educational resources: that enable Tree Board members and volunteers to do their work to enhance the spread of knowledge of community trees and the benefits they provide.

**Project costs NOT eligible for grant reimbursement or match:**

- Costs associated with preparing the grant application
- Costs incurred prior to the award (contract start date) of the grant
- Indirect costs (overhead) examples: accounting fees, advertising, insurance, interest, legal fees, labor burden, rent, repairs, telephone bills, travel expenditures, and utilities
- Fringe (employee benefits) examples: vacation, health insurance, or pension plan

**Reporting:**

- Quarterly Narrative Reports must be submitted in narrative form, summarizing how the project progressed towards meeting project objectives and deliverables.
  - Quarterly Expenditure Reports, detailed by object of expense, must accompany the voucher submitted for payment.
  - Final Report must be submitted and approved by DEC prior to the release of the final contract payment to the Grantee. The Final Report should report on all aspects of the program and detail how the use of grant funds was utilized in achieving goals set forth in the approved Work Plan. Copies of appropriate documents (i.e. inventory and/or management plan) must be submitted and approved by DEC.
  - A DEC Forester must complete an on-site inspection to confirm all work was completed in accordance to the approved project work plan and budget.

**Attachment C: Work Plan** *(includes project objectives, tasks and performance measures)*

**Signed Original Authorizing Resolution:** A formal resolution of the governing body designated by title (Mayor, Town Supervisor, Chief Executive Officer, etc.) of the representative authorized to act on behalf of the organization in all matters related to financial assistance must be submitted.

**Alignment with Regional Economic Development Strategies:**
Governor Andrew Cuomo directed the establishment of regional economic development councils to analyze the most significant business clusters in their respective areas. Any grants awarded by the State of New York shall take into consideration the recommendation of the relevant regional economic development council or the Commissioner’s determination that the proposed project aligns within the regional strategic priorities of the region where the proposed project is located. This can be accomplished in one of two ways:

1. The Applicant may obtain a recommendation from the regional economic council, or
2. The Applicant can attach a supplemental narrative describing the economic benefits of the proposed project and how the project aligns with the strategies of the regional economic plan. The narrative must be included with the Application to receive three (3) points in the application review.

**Tree City USA Status:**

One additional point may be applied to your application score if your project takes place within a current Tree City U.S.A. community. To receive the additional point your application must mention the Tree City status of your community.
APPENDIX – Pest Signs and Symptoms

The iTree Streets v5.0 software contains a module allowing us to collect data regarding signs and symptoms of diseases and/or pests for each tree. There are 15 data fields for each tree (see below) checking the trunk, branches and foliage for signs of stress, damage or abnormal growth. This will help us to understand specific issues with our street trees, allowing us to determine whether a certain species has done well or poorly in our environment. It will also give us information that can be used to determine appropriate treatments.

The data fields are as follows:

• Abnormal growth  loose bark, fungus, evidence of insect borers
• Disease signs     decay, conks, mushrooms, cankers, bleeding, resinosis, woody galls
• Insects presence caterpillars, beetles, aphids, scale, carpenter ants
• Insects signs     frass, sawdust, pitch/resin exudation, D-shaped or round exit holes
• Location of pest branches, bole +/- root collar, both
• Abnormal foliage  foliage/twigs distorted, witches’ brooms
• Chewed foliage   extent of defoliation, extent of leaf mining, chewing of midrib only
• Diseased foliage mottling, spots or blotches, leaf scorch, black or white coating
• Extent of foliage problem
• Foliage insect signs caterpillars, sawflies, beetles, aphids, scales, webs
• Twig dieback      extent of twig dieback
• Environmental stress frost cracks, lightning strikes, sunscald, broken branches, drought/poor soil
• Epicormic sprouts yes/no
• Human stress      topping/poor pruning, poor or restricted planting/mulching, wounding
• Wilt              whole crown/partial crown
• Identity of pest  if known