

From the Mayor's Desk...April 16, 2012

New York State passed a new law that went into effect earlier this year. The law governs how and when backup information is made available prior to a public meeting. The law requires that information related to matters that will be discussed at a public meeting be made available at or prior to the meeting and posted to the municipal website. There are various exclusions and conditions, but rather than go into the details, I'd like to explain how we implemented this law in Irvington. The process is slightly different depending on which Board is involved.

For the Board of Trustees, the agenda along with the backup information is posted to the Village website (www.irvingtonny.gov), usually one to three days in advance of the meeting. This information can be found by choosing the upcoming meeting from our Events Calendar on our home page (www.irvingtonny.gov/calendar.aspx) and clicking the "Agenda" link. A paper copy of the agenda and backup information is also available for viewing at the Village Clerk's office in Village Hall during regular business hours (9 a.m. to 4 p.m.).

For the Planning Board and Zoning Board the process is a bit different. All documents related to matters appearing in front of these Boards are available at the Village Clerk's office in Village Hall, usually at least a week before the meeting. Additionally, documents related to Planning Board matters are made available in the Irvington Public Library. The agendas for each Board are posted online but because of the large format of plans submitted, the backup information is not posted online.

To sign up to receive email copies of agendas for all public meetings, visit www.irvingtonny.gov/list.aspx.

I hope you find this summary useful. If you have any questions about an upcoming meeting, feel free to contact Village Administrator Lawrence Schopfer at LSchopfer@irvingtonny.gov or 914-591-4358.