

***Note: This does not include required forms. They must be picked up at the Rec. Dept.***



## TEENSCAPE

TRAVEL & SPORTS CAMP  
2019 HANDBOOK

Registration begins Wednesday, February 13th  
9:00 a.m. – 7:00 p.m. at the Rec. Dept.

Director: Angela Thornton & Mike DiNardo  
Any questions:

591-7736, [athornton@irvingtonny.gov](mailto:athornton@irvingtonny.gov) / [mdinardo@irvingtonny.gov](mailto:mdinardo@irvingtonny.gov)

### CAMP DATES:

Session 1: July 1- July 19  
Session 2: July 22-August 9

## TEENSCAPE INFORMATION

TEENSCAPE is a travel camp for teenagers who are looking for a unique summer experience. **Current 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students are eligible.** Various trips and activities will be scheduled. TEENSCAPE provides young adults with an opportunity to enjoy many amusements, as well as educational and sports related experiences. This program consists of two separate three week sessions. The sessions are designed to be appealing to attend for one of the three week sessions or to the full six week program.

**Program:** The scheduled is designed to expose campers to a variety of recreational activities. TEENSCAPE will remain in Irvington on various days, during which the focus of the camp will be on sports related activities.

**Staff:** TEENSCAPE is organized and run by adult camp directors. The staff is made up of college aged students and adults. At least two staff members will be certified in community first aid and CPR, one staff person will have advanced first aid, and a minimum of one staff member will be a certified lifeguard. TEENSCAPE will maintain a 1:6 staff to camper ratio.

### Fees:

**One Session:** \$1,245(Resident) \$1,395 (School District)

\$650 non-refundable deposit due at registration

**Both Sessions:** \$2,290 (Resident) \$2,540 (School District)

\$650 non-refundable deposit due at registration

Fee includes transportation, admission fees, and three camp t-shirts. Cost of meals is not included in camp fee.

Please note that for some trips, there may be an additional fee involved.

For your convenience, we have set up the following payment plan:

For One Session:	Village Resident ( )	School District Resident (\$1,395)	
<b>Wed. Feb. 13<sup>th</sup> (at registration)</b>	<b>\$650.00</b>	<b>\$650.00</b>	<b>NON-REFUNDABLE deposit</b>
*On or before Wed. March 20 <sup>th</sup>	\$595	\$745	

For Two Sessions:	Village Resident (\$2,290)	School District Resident (\$2,540)	
<b>Wed. Feb. 13<sup>th</sup> (at registration)</b>	<b>\$650.00</b>	<b>\$650.00</b>	<b>NON-REFUNDABLE deposit</b>
*On or before Wed. March 20 <sup>th</sup>	\$820	\$945	
On or before Wed. April 24 <sup>th</sup>	\$820	\$945	

\*Please note- Medical forms are due by March 20<sup>th</sup> as well.

**\*IMPORTANT payment information\*** If your child has to cancel out of TEENSCAPE and the spot is not filled by another participant, you are not guaranteed a refund. Funds received are currently being used to secure tickets and transportation. The deposit paid at registration is non-refundable. There are no refunds after June 1<sup>st</sup>. If your payment schedule is not maintained, your spot will be opened to those on the waiting list. After June 1<sup>st</sup>, you will be financially responsible for your child's spot in TEENSCAPE even if they do not attend the program. This policy is essential to the success of the program as it allows us to plan and book trips. Please note trips are being booked now!

**Registration:** Registration begins on Wednesday, February 13th, 9:00 a.m. – 7:00 p.m. at the Rec. Dept.- 71 Main St.

## POLICIES & PROCEDURES

**Camp hours:** Hours vary; please refer to trip itinerary for details (available after June 1<sup>st</sup>).

**Attendance:** Daily attendance is taken every morning by 9:10 a.m. with some exceptions that will be listed on the schedule. On trip days, it is vital that campers arrive promptly. ***THE BUS WILL NOT WAIT FOR LATE CAMPERS!!***

**Seat Belt Law:** All children under the age of sixteen riding on a school bus must wear a seat belt when available. This is a state law that all campers will adhere to.

**Illness:** If your child is not going to attend camp for any reason on any given day, please call the Recreation Department (591-7736) or the camp cell phone (number will be provided prior to the camp session) by 8:30am. You may leave a message on the machine if no one is in the office. Please be cautious and mindful of camp safety when sending your child to camp after an illness. Your child should be symptom free AND fever-free for 24 hours (without the help of medication) before returning to camp.

**The completed medical form at the end of this book along with a copy of the camper's immunization records dated after August 9, 2018 is due by March 20th.**

**Medical form/ Immunization record:** Camper medical forms and immunization records must be submitted by **March 20th**. The TEENSCAPE directors will bring camper forms and an updated copy of the camper's immunization records on all trips. This is required by the New York State Department of Health. The New York State Department of Health requires that the "Medical History" form be filled out in full ***and*** a current copy (**dated after August 9, 2018**) of each camper's immunization record be attached. The immunization record **MUST** include immunization dates against diphtheria, haemophilus influenza type b, hepatitis b, measles, mumps, poliomyelitis, rubella, tetanus and varicella (chicken pox). If your child has already had the chicken pox virus, a letter from your doctor documenting the case and date of the chicken pox must be submitted with your immunization record.

### **Medication Authorization Form:**

**If your child requires ANY medications (this includes inhalers and epi-pens), the camper's doctor MUST completely fill out and sign this form. This is not an option.**

If your child does not require any prescription medication and you do not want your child to be allowed any over the counter medication while at camp, sign the "No Medication Option". If you choose for your child not to be allowed to have or take any medication at camp, you do not need the doctor's signature. If we do not receive this form completely filled out by the camper's doctor, your child will not be eligible to receive any form of medication under any circumstances. Even with verbal permission over the phone, we will not be allowed to administer any medication to your child. **Your child is not allowed to bring any medication to camp with out the knowledge of the camp directors.** All medications must be given to the camp directors in their original containers. The only medication a camper will be allowed to hold with them is emergency use medications such as an asthma inhaler or epi-pen. Campers must present the camp directors with these medications if they are carrying them and they must be documented on the campers medical history form. Campers are not permitted to carry any other medication. Medications will be self administered by the camper in the presence of camp staff and will be documented in the camp medical log by the health director.

**Spending Money:** The camp fee is designed to cover transportation, admission fees, and supervision. During most of our trips, there will be an opportunity to purchase snacks and souvenirs. In addition to money for meals, extra spending money is advised and will be the responsibility of each camper. This might be an area for discussion with your child in terms of budgeting their purchases.

**Meals:** On scheduled sport days, campers should bring a lunch to camp. On trip days, campers will have the option of bringing food or purchasing meals at the various facilities we visit. **Please note: MANY facilities do not allow any outside food.** An estimated amount of money is about \$20.00 per meal, unless otherwise noted. Campers will be responsible for carrying their own money. Therefore, it is recommended that each camper carry a wallet or something to keep his or her money in.

**\*Note to parents\* Please be aware of what your child is bringing to camp to eat. Try to see that they are eating a well-balanced lunch. No junk food will be allowed in camp on sports days!**

**Clothing:** The personal appearance of each camper in our group conveys to the public a general impression of our camp. Therefore, three camp shirts will be given out to each camper. A camp shirt is to be worn on all trips so as each child can be recognized as an Irvington TEENSCAPE camper. Additional shirts may be purchased at the cost of \$8.00 each.

**\*\*Any camper who does not wear a camp shirt on the day of a trip will have to purchase another shirt that morning. This policy will be strictly enforced. \*\***

Campers should come to camp dressed appropriately and comfortably; shorts, provided camp shirt and sneakers are an example of what should be worn (NO sandals!). Please check the schedule of each trip to see if there is anything special you should wear or bring on that day. All items brought to camp should have the camper's name on it.

**Sport Days:** On a scheduled sport day, campers will engage in various team activities. The focus of this day will be "fun" but competition. Every sports day will start off with some stretching and low impact exercise to prevent injury. Some sports day, drop off and dismissal may be at one of Irvington's parks. Prior notice will be given to parents. **All campers attending sport days must participate.**

**Trips:** Parents should be aware that campers will be doing many different things during the course of the camp season. Campers will be swimming, riding roller coasters and other amusement park rides, boating, fishing, and visiting various attractions in the tri-state area. On many of the trips, such as the amusement parks, the campers will be able to move around the park in their own groups while being supervised by a staff member, with the whole group meeting at prearranged times. Each camper will be responsible for staying with the group. The buddy system will be mandatory when we are in swimming areas.

When we are at any given venue, we follow all rules, safety procedures, and age/size guidelines set forth by the facility. If you have any concerns about any of the locations we will be attending, please take the time to do your own vetting of the rides and facilities. Should you find an attraction that you are not comfortable with your child engaging in, please let the directors know and we will withhold your child from the specified element. If we are not notified, campers will be permitted on all attractions within the confines of age/size limits set forth by the facility.

The following is a list of trips that will be scheduled for TEENSCAPE 2018. We should have a completed schedule by June 1<sup>st</sup>. **When we have confirmed all of the trips, each camper who has submitted all payments and completed paperwork will be mailed a camp schedule.** Each schedule will include the time and date of each trip. Please note: There may be an additional fee involved for select trips.

**Session 1: July 1- July 19**

Brownstone Adventure Park  
Lake Compounce  
Dave & Busters  
Boundless Adventures  
Mountain Creek  
Kayaking the Hudson  
The Intrepid  
Six Flags Great Adventure

**Session 2: July 22- August 9**

Playland  
Six Flags Great Adventure  
Mountain Creek  
Rockin' Jump  
Sherwood Island  
Dorney Park  
Rockland Boulders Game  
Fishing

**Swimming & Water Amusements:** Every camper is required to be swim tested by a certified American Red Cross Water Safety Instructor. Swim tests will be held prior to the camp season in the month of June. Dates will be announced when they are available. The camper will be required to swim two lengths of the pool without stopping or holding on to the sides of the pool or the buoy lines. They are not permitted to swim under water the entire time. Once successfully completing that section of the test, campers will be required to tread water for two minutes keeping both hands above the water. **Campers will NOT be permitted to participate in any of the water activities on any trips until they have successfully completed both sections of the swimming test.** If campers miss the swim test, they will have to wait until the next opportunity to get swim tested before they will be eligible to partake in free swim or participate in any of the water activities on any trips.

**Behavior:** All campers must be mature enough to be responsible for their own behavior, their own property and the rights and property of others. There is to be no excessive horseplay, loudness, and unruly or abusive language. The use of iPods/MP3 players will be allowed on the bus; headphones must be used. Cell phone use is prohibited unless otherwise indicated by the camp directors. It is also expected that campers pay attention and follow all rules and regulations for the areas that we plan to visit. Parents are asked to review these rules with campers and withhold permission for going if the camper doesn't find the rules acceptable. Any damage caused by a camper at any location will be the responsibility of the camper and their parents.

***Infractions of these rules may result in the loss of privilege from participating in future trips and/or the immediate return home under parental responsibility at the camp director's discretion with no refunds of fees paid.***

**Dismissal policy:** Due to the nature of this camp, it is very important that each camper adhere to the rules and regulations stated in this handbook. These rules have been created to insure that each camper has a safe and enjoyable summer. Should a camper need to be disciplined, the following steps will be implemented:

1. Verbal warning to the camper (with explanation)
2. Verbal discussion with camper and a phone call home
3. Meeting with camper and parent to discuss situation
4. Dismissal from camp without refund

**If any "one" action should warrant more serious discipline, the camp directors and the Irvington Recreation Department have the right to bypass the above steps and dismiss a camper from the TEENSCAPE camp without refund.**

# WELCOME TO TEENSCAPE '19

## Important Dates to remember:

Registration begins Wed. February 13th, 9:00 a.m. – 7:00 p.m. at the Rec. Dept.

At time of registration, you MUST submit the following:

- Completed registration form
- Signed parent/camper contract
- Non-refundable deposit

Medical forms will be accepted at this time if they are complete. All completed medical forms MUST be submitted by March 20th in order for us to comply with Health Dept. requirements.

All forms included at the end of this handbook.

### **Mandatory New Camper Orientation Meeting:**

TBD

Payment plan dates:

For One Session:

**Wed. Feb. 13<sup>th</sup> (at registration)**

\*On or before Wed. March 20<sup>th</sup>

Village Resident (\$1,245)

**\$650.00**

\$595

School District Resident (\$1,395)

**\$650.00**

\$745

**NON-REFUNDABLE deposit**

For Two Sessions:

**Wed. Feb. 13<sup>th</sup> (at registration)**

\*On or before Wed. March 20<sup>th</sup>

On or before Wed. April 24<sup>th</sup>

\*Please note- Medical forms are due by March 20<sup>th</sup> as well.

Village Resident (\$2,290)

**\$650.00**

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School District Resident (\$2,540)

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**\*IMPORTANT payment information\*** If your child has to cancel out of TEENSCAPE and the spot is not filled by another participant, you are not guaranteed a refund. The deposit paid at registration is non-refundable. There are no refunds after June 1<sup>st</sup>. If your payment schedule is not maintained, your spot will be opened to those on the waiting list. After June 1<sup>st</sup>, you will be financially responsible for your child's spot in TEENSCAPE even if they cancel. This policy is essential to the success of the program as it allows us to plan and book trips. Please note trips are being booked now!

Please make checks payable to: "The Village of Irvington"

**Medical form and immunization record (dated after 8/9/18) due by: March 20th**

\*Payments and forms can be brought or mailed to the Recreation Department- 71 Main Street Attn: "TEENSCAPE".

**We expect to have the camp schedule confirmed by June 1<sup>st</sup>.**

*Please keep this page in a safe place or mark these dates on your calendar, as failure to keep any of these dates will result in consequences.*

Required swim test- dates T.B.D.